

Posting: VOL-2018-01

**UPPER CANADA DISTRICT SCHOOL BOARD
SEEKS A VOLUNTEER COMMUNITY MEMBER
TO SERVE ON ITS AUDIT COMMITTEE**

The Upper Canada District School Board is seeking one (1) community member with financial expertise and business knowledge to serve on its audit committee for a two (2) year term.

The audit committee is comprised of three (3) Trustees and two (2) independent members drawn from the community at large. The primary role of the audit committee is to assist the board of trustees in fulfilling its duties related to governance and oversight. The duties of the audit committee fall under the following key areas:

- the financial reporting process
- internal control framework
- risk management practices
- performance and function of the board's internal and external auditors
- the board's compliance with its obligations under legislation

The Committee meets at least three (3) times a year, plus ad hoc meetings as required.

Candidate Eligibility:

- Applicants must have sufficient accounting, senior financial management, or other relevant business experience to understand public sector accounting and auditing standards.
- The applicant must not be a current employee or officer of the board or of any other district school board or school authority.
- The applicant must not have a parent, child, or spouse currently employed by the board.

Submission of Applications

Suitably qualified candidates interested in serving on the audit committee are invited to submit a letter of interest along with resume and three (3) references by 4:30 p.m. on Thursday, November 15, 2018 to:

Stephen Sliwa, Director of Education
Email: stephen.sliwa@ucdsb.on.ca
Upper Canada District School Board
225 Central Avenue West
Brockville, Ontario
K6V 5X1

Candidates who are short-listed may be requested to attend an interview conducted by the Audit Committee's selection committee. For further information please visit <http://www.ucdsb.on.ca>