The **Building for the Future** Pupil Accommodation Review Guide for Presentations at ARC Public Meetings, November 2016 and January 2017

The **Building for the Future** ARC Terms of Reference state that “Persons wishing to make presentations to the ARC at the public meetings must notify the ARC Chair by email 5 days before the ARC meeting.” The table below provides the ARC Public meeting schedule and presentation request deadlines for each of the ten (10) scheduled public meetings for the Pupil Accommodation Review.

<table>
<thead>
<tr>
<th>ARC</th>
<th>Public Meeting #1</th>
<th>Public Meeting #2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Date</td>
<td>Location</td>
</tr>
<tr>
<td>1</td>
<td>Nov 10/16</td>
<td>Rockland DHS</td>
</tr>
<tr>
<td>2A</td>
<td>Nov 17/16</td>
<td>Seaway DHS</td>
</tr>
<tr>
<td>2B</td>
<td>Nov 14/16</td>
<td>General Vanier</td>
</tr>
<tr>
<td>3</td>
<td>Nov 15/16</td>
<td>South Grenville DHS</td>
</tr>
<tr>
<td>4</td>
<td>Nov 16/16</td>
<td>Perth DCI</td>
</tr>
</tbody>
</table>

Requests for presentations at the ARC public meetings are to be forwarded, by email, as follows:

Valerie Allen, Chair of ARC 1: [valerie.allen@ucdsb.on.ca](mailto:valerie.allen@ucdsb.on.ca)  
Tim Mills, Chair of ARC 2A and 2B: [tim.mills@ucdsb.on.ca](mailto:tim.mills@ucdsb.on.ca)  
Kim Poirier, copy Kim Poirier: [kim.poirier@ucdsb.on.ca](mailto:kim.poirier@ucdsb.on.ca)  
David Coombs, Chair of ARC 3: [david.coombs@ucdsb.on.ca](mailto:david.coombs@ucdsb.on.ca)  
Berva Rice, copy Berva Rice: [berva.rice@ucdsb.on.ca](mailto:berva.rice@ucdsb.on.ca)  
Susan Edwards, Chair of ARC 4: [susan.edwards@ucdsb.on.ca](mailto:susan.edwards@ucdsb.on.ca)  
Carol Ann Horne, copy Carol Ann Horne: [carol_ann.horne@ucdsb.on.ca](mailto:carol_ann.horne@ucdsb.on.ca)

Presentations are limited to a maximum of 10 minutes in length so that, combined, they will not exceed more than 50% of the public meeting agenda. No more than eight (8) presentations will be accepted for each ARC public meeting. All accepted presentations will be scheduled on the public meeting agenda.

Please note the following criteria for presentations:

1. Only two persons will be designated to act as spokespersons for the delegation.
2. The time allocated for the entire delegation’s presentation is ten minutes.
3. Upon completion of the presentation, the Chair will allow up to five minutes for questions by ARC members.
4. There will be no debate between spokespersons and members of the ARC.

The purpose of the ARC public meetings is to facilitate the receipt of information from the public in response to the **Building for the Future** Initial Staff Report of September 28, 2016 and to explore options not reflected in that report. This will assist the development of a Final Staff Report that will be presented to the Board of Trustees on February 15, 2017.

In keeping with this purpose, parties forwarding a request are advised to indicate a presentation title and theme or overview of the information that will be provided. Please attach with your email a copy of the file(s) to be used (eg. PowerPoint etc.) for the presentation.

**LINK to Delegation application form**

The ARC chair, in consultation with the ARC, will give priority to requests that offer new insights and/or information.
previously not received by the ARC through the accommodation review survey or email address. All presentation requests and supporting materials received will be provided as a documented record to the ARC members.

Confirmation of the status of requests received will be provided, by e-mail, no later than 2 days prior to each ARC public meeting.

October 26, 2016